



Executive Board Meeting Minutes Friday, Jan. 12, 2024

- I. Call To Order - Kristin Morgan 9:02am
- II. Approval of December Minutes - Meri moved to approve, Mandy seconded.
- III. School Update – Principal Jason Fritz
 - A. New Staff members – middle school teacher in 8th ELA, 1st grade - Karina Bustamante replace Kathleen Freyer. Sandra Silver is replaced by Michele Alesandre, looking for MS counselor, new Asst. Principal for MS will be announced Wednesday next week.
 - B. Enrollment 1238.
- IV. Officer Reports
 - A. President, Kristin Morgan
 1. Nominating committee and board elections - Nominating committee and board elections – the board gave name options to Kristin: Lindsay Masterson, Carey Rothschild, Katie Bevan
 2. Teacher grants - Teacher grants - \$12,000 grants request, 9 requests submitted \$40-5000. Fritz, Kristin, Erica, Molly and Devin will sit on committee to select and fulfill.
 3. Field Day - we have a budget to assist, Kristin will fulfill requests. Thursday before spring break. Heather Hoffman is planning.
 4. Sensory Wall updates - K and 1st grade hallway needs a touch up. \$500 is requested to complete. Fund will pay \$250 and PTSA will pay \$250 from PTSA Initiatives
 5. PIE on behalf of Jill Healey -
 - a) Papa Johns 3/11-3/14. Last one raised \$298. Need to talk up the code. Working on a Chipotle Spirit Night as a Tuesday in April. Tijuana Flats. Also reaching out to Evereve for a pre-spring break shopping Night.
 - b) Skate Nights are only available for next fall.
 - c) Fritz will get MS end of year parties, graduation and dates to Mandy.
 - d) Magic Game will be Tuesday, 2/27 with a 5- 5:30 pm warm-up experience, ticket purchase link will go out.
 - B. Budget Report, Erica DeRobertis
 1. Current Budget standing - Total Income from December: \$10,524.69. Expenses \$5153.45
 2. Staff Lounge increase - this needs to be increased to keep this stocked. Proposing a monthly cart instead of lounge snacks. Only stocking paper goods and coffee. No extra budget needed. Candy dump after Valentines Day and Easter.
 - C. Events, Meri Gaston and Lindsay Masterson
 - a) International Night – Heather Gibson, co-chair reported. 16 families representing countries. Food trucks in the car loop. 10% back from these. Vendors in the cafeteria, need arts hallway, movie screen, using yoga mats, gym will have soccer, flag football,



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gymnastics, martial arts, DJ. Torch will run through the school to hype. APS Falcons around the world bracelets. SGA will tie notes and they will be delivered to the kids week before. We will be on the Falcon News. Needs: Helping getting Families attending. This will be more comparable to the Night at Nest. Send to Mandy to get to room reps. Mandy will send to teachers for smores or talking points. Margaux Quinn or Allison Hannon about getting it out on the APS Instagram. Need: volunteers for set up and breakdown. Suggestion for the next year – papa johns.

b) Falcon 5K – Ryan was not present but sent in report. Shirts being selected – will be green. 22 people registered. Please push the link on website and social. Lindsay will get with risk management for bounce. Make sure to get Coffee. Dj is booked. Sponsors need help.

c) Falcon Fling, Meri Gaston, Lindsay Masterson, Erin Provenzale and Sara Joy Clemmer - Catering booked, deposit paid, photo booths, guitar, dominoes

(1) Sponsorship update - needed for many areas. 2 sponsors need for 5K at \$500.

(2) Auction update - Silent Auction - looking for donations, need social media call outs for that; gift baskets - room reps are collecting money (any dollar amount) and will combine all money to make 9 total baskets across all grades. Committee will use gift cards or event ticket donations to fill in gaps.

d) Teacher Appreciation Meeting is 2/5

D. Audubon Serves, Jamie Buechele

1. Holiday drives update - Holiday drives update – served 47 children, all gifts were picked up, Suggestions from Amber Thomas – separate email address for PTSA rep to manage program, contact families, each classroom adopt one family per room.

2. Food pantry - it was brought to our attention that there used to be one, food expired, use money left over for Audubon Serves donations to find food, brown bag for kids.

3. Coat drive - could this work. Could this be a day.

E. Communications, Audrey Forster

1. Updates and requests - newsletter scheduled for Jan 22 before International Night

F. Falcon Fund Update, Devin Qureshi and Molly Peaden

1. Devin reported. Updates on the courtyard. Checking on the mis-installed baseball fencing with Molly. New flowers by marquee and front office.

V. Meeting Adjourned @ 11:25am

Next Board Meeting – 2/9/24