



Executive Board Meeting Minutes Wednesday, May 1, 2024

- I. Call To Order 9:05 am
- II. Approval of April Minutes - Erin/Kelly
- III. School Update – Principal Jason Fritz
 - A. Testing starts today, 3rd ,4th and 5th this morning.
 - B. Address verification audit this week. If someone is zoned for here, still come in otherwise they will have to go downtown. If no appointments are left, just pop in. Blanket district audit for 5th and 9th graders. Digital letter sent to 300 families randomly selected.
 - C. Class placements in May, teacher assignments. Once the audit is over will begin placing teachers/students. Currently projected 7 kindergarten classes. VPK filled up, still half day.
 - D. Last meeting on the 9th for the Turf Project. Sounds like everything doable w/ minor changes. Goal for both sides is to be finished this summer.
 - E. We do have summer school this year, only third grade and ESY. 14-15 classes in one building. Only APS this year.
 - F. Meri - Falcon Fling Feb 7 for Fling next year Winter Park Events Center. Sept 26 Steam Night. District provides dates but not until July/Aug.
 - G. Waterhog Mats - will be put in over summer
- IV. Officer Reports
 - A. President, Kristin Morgan
 1. Special projects
 - a) Fence Screen adjust quote - \$6k lower with new rep. 4 pieces plus installation \$9726. Should wait until the end of summer to have it installed. May want to break out between annual initiatives and something else - K to determine w/ Erica.
 - b) John Miller - mural artist, conversation about middle school hallway. Could get to over summer. No quote yet.
 - c) Met about shade for PE department - cheapest \$75k and very small structure. Need alternative solution. Falcon Fund and PTSA discussing fundraising or options for shade.
 2. Board slate on behalf of nominating committee - General PTSA Tuesday night 6:30 pm in Cafeteria, voting on board for next year. Lindsay chair of the Nominating Committee.
 - a) Pres - Erin P
 - b) Sec - Carrie G
 - c) Treasurer - Erica D
 - d) VP Events - Meri G
 - e) Fundraising - Willem and Brett
 - f) Communications - Gina Cortese



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3. Spirit Nights on behalf of Jill Healey - BurgerFi Spirit Night - summer options, any day Mon - Thursday - mid summer would be good and then maybe right before we return to school.
4. Budget Report on behalf of Erica DeRobertis
 - a) \$100,626.26 ending balance, April not yet closed.
 - b) Audit committee to go through expenses
 - c) Budget committee to set budget through next year
 - d) Erin, Meri and Kelly - appointed as audit and budget committee, Erica to discuss timing
5. Expense reimbursement timing - Reimbursements - end of year parties, if everyone can get expenses in by May 31, will cut checks the first week of June. Everything must be closed by June 30.

B. Membership, Kelly Fowler

1. Volunteer Party - working on finding a venue, week of May 13. Bites and Bubbles possibly, 60 Vines too expensive. Jill to connect Erica with the Porch. Board to reach out to specific committees to invite once date is solidified

C. Fundraising, Erin Provenzale and Sara Joy Clemmer

1. Handbid contract - agreed to sign contract again for next year.

D. Staff Appreciation Recap, Erin Irvin and Stephanie Nieto

1. Amazing feedback from teachers.
2. Going to send survey to staff to see most important/favorites from this year.

E. Audubon Serves, Jamie Buechele

1. Snack pantry - one more Costco run to get through next few weeks, Danielle S overlooking snack bags, Ideas for next year for revamping holiday food drives

F. Communications, Carrie Griffiths and Audrey Forster

1. Will send something out next week for final newsletter
2. Prepping sponsorship document to get out earlier in the school year for full year coverage

G. Falcon Fund Update, Devin Qureshi and Molly Peaden

1. Project looking as planned - Allowing trees, have to be 25ft away from building
2. Sponsors to paint sidewalk
3. John Hall will be at meeting to help explain trees/project

V. Meeting Adjourned

Next Board Meeting – TBD

Next General PTSA Meeting – Tuesday, May 7, 6:30pm, board to arrive at 6:15pm.