



Executive Board Meeting Minutes Friday, Oct. 6, 2023

- I. Call To Order 9:04am
- II. Approval of September Minutes - Erin, Carrie, move to approve
- III. School Update, Kristin Morgan on behalf of Jason Fritz, enrollment settled around 1200, not going to add additional third grade classroom. Asked for PTSA to send communication through Kristin Morgan. Okay w/ teacher grants, going to be case by case basis w/ PTSA and FF. Principal's discretionary fund - Pops/Lemonade sales during the week.
- IV. Officer Reports
 - A. President, Kristin Morgan
 1. Housekeeping: name badges, parking signs, etc. - ordering new nametags, generic so we can reuse and have some extra. Ordered new parking sign for parking spot. Work order for water fountain lost in process, if they ever let us know they can come and install it, we will do it.
 2. Reflections Program - enrolling again this year, parent who chairs Orange County PTA is going to handle, Alison Hannon is going to send out theme, deadline Dec 1 theme "I am hopeful because" - visual arts, photography, music composition, film, dance choreography, literature (Kristen send photo of boys w/ their artwork)
 3. Flower beds by media center windows, unclaimed area to put seating or something - may add to ARC unless someone wants to claim
 4. PIE Update on behalf of Jill Healey
 - a) *Skate Nights* - AstroSkate, option for pickup and drop off for kids, we are thinking would be cool for middle school, working on logistics for chaperones, can do 3-5 bus (thinking middle school January), or 6-8 w/ parents (elementary with parents in February)
 - b) *Crumb! Spirit Night follow up; additional spirit nights* \$333 for our participation, donations raised asked to go toward "Calming Space". Kristin has meeting scheduled with Caitlin and Paige to talk about sprucing it up.
 - c) *Kelly's in Nov*
 - d) *Papa Johns in Dec week before school breaks for Christmas*
 - B. Budget Report, Erica DeRobertis
 1. \$350.04 income, \$6770.25 expenses
 2. Under budget \$1787 for Night at the Nest
 3. \$350 from Tears and Cheers can be moved to something else
 4. Open enrollment for grants, income high, spending low. Once we have specifics, figure out case by case how to make it equitable.
 5. Sending list of what we spent money on to show families at next PTSA meeting



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- C. Events, Meri Gaston and Lindsay Masterson
1. Night at the Nest follow up - biggest win, STEM vendors very happy w/ experience and want to sign up again next year, should have more food trucks in future. Going to send list/info payments from food trucks to Erica. No clue what we made from food trucks yet.
 2. International Night - Jan 24th, Wednesday, date approved and on school calendar, we have two committee chairs, Heather Van Dyke and Heather Gibson are going run a committee -thinking of Olympic theme each of 5 rings something (yellow ring - food "international food", red ring : "sports", blue ring "arts" etc.) Going to do food trucks for this as well. Investigated Art after Dark Option. Mr. Reilly already committed to do the art fundraiser where they put on magnets etc which we are doing until November, not enough time to do Art after Dark. could be good idea for future.
 3. Falcon 5k - Ryan subbing until mid November. Meeting w/ her in mid week to see if she wants a co-chair to handle fun fest after and she handles race logistics to see if that lightens load.
 4. Fling - site secured, have menu, reached out to live bands - salsa in beginning and transition to top 40, pricing out enhancements that we can roll into sponsorship package to get to Sarah Joy and Erin. Thinking of To Go Churro Bar. Need permission from Fritz for cigar roller. Cafesita cart w/ branding option. Inquiring on coco frita branding for drinks. Sliding ticket sale starts slow and steadily increases to incentivize people to buy sooner. Other sponsored station ideas - Signature drink, smoking cocktail station, Fedoras and Fans, Rum tasting
 5. Staff appreciation - 4/22-26
- D. Fundraising, Erin Provenzale and Sara Joy Clemmer
1. GFTH Auction follow up - \$33,520
 2. Started working on Fling, people who wanted do donate for Nest but would fit better for the Fling - already on the list. Not going to do baskets this year.
- E. Communications, Carrie Griffiths and Audrey Forster
1. Updates and requests
- F. Falcon Fund Update, Molly Peaden
1. Heard from Trevor, slated for March to put in turf
 2. Giving Tuesday campaign - pushing teacher grants, wanting to get a different name to include other staff. Online campaign.
 3. Advertisement on field campaign, going to post on social media. 7 slots. November start. \$800 - November-July spot. Next year will be \$1,000. 6x3 banner, border around w/ Audubon colors. Starting w/ baseball field and if it goes quick then we will move to track side.
 4. PE Shade - gave temp tents, district will not give pavilion b/c we have a gym. Solution was going to be carports - wouldn't need approval since it's temporary range \$500-\$10k so figuring out pricing. Talked to Fritz, Coach Hoffman saying not as much shade required as weather is changing. Would rather have something more permanent. Spoke with Trevor about sliding something in with ARC for something more permanent in March. Thinking of an awning or something over near bathrooms/gym - thinking around \$25k. Follow up with Heather as she mentioned shes going to apply for multiple grants to pay for this.



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G. Audubon Serves, Jaimie Buechele Holiday Drive - check list from last year, reach out to teachers to see if anyone should be added, cross reference book fair voucher list from Klemowich for need based kids. Thanksgiving maybe turkey, pie, giftcards, or just giftcard option. Erica to double check that \$25 is max gift card we can gift.

V. Meeting Adjourned

Next Board Meeting – Friday, Nov 3 at 9am

Next General PTSA Meeting – Tuesday, Nov 28, 6:30pm (Giving Tuesday)