



PTSA Executive Board Meeting Minutes 2/08/19

- I. Call to Order by FW 9:01
- II. Approval of Minutes; motion made to approve December, January and January General PTA meeting minutes by FW; second by MH, motion approved unanimously.
- III. Officer Reports
 - A. School Report, Trevor Honohan: Assistant principal, Machael ("Michelle") Dawkins, will start on Monday
 - a. March 9 and 16, from 9-1, writing boot camp blitz for FSA writing, for 4th - 9th grades
 - b. Encourage registration for new students; packets are in front office; registration for open seating closes for May 3rd. TH was told 50 open seats in elementary and 25 seats in middle school. Get message out about need to register ASAP in social media
 - c. TH can talk to new teachers about coming over in March after we know enrollment.
 - d. Saturday event for kindergartners.
 - B. President, Francee Williams
 - a. Plan for next General Meeting: We had about 50 people show up for general meeting; fewer people at child care and it was more affordable since we were able to use extended day employees; parking was a challenge at East End; it was agreed that the school is a better location because it allows us more flexibility on the day; 6:15 was suggested as a start time; next General Board meeting date is Tuesday April 2nd
 - b. Nominating Committee meeting is next week.
 - C. Treasurer, Suzy Strates
 - a. Account status/ Get signers on bank statement: even after spending money on various initiatives, we have in our bank account \$17,298.62. This is from Falcon 5k and other fundraisers.
 - D. VP Cultural Arts, Lawanda Thompson,
 - a. Irish American Month: March 1st, Martha McClean, Winter Park HS student, will be the dancer. LT recommended to the artist that the artist be allowed to maintain cultural authenticity.
 - b. Arts at APS: FW will discuss an alternative date for the Arts festival of May 3rd. some teachers cannot make it for May 10th.
 - c. FW and LT will meet Wednesday the 13th at 9:30 am and February 20th at 1 pm for the committee meeting. Send out text/email to the entire committee. Art show should include performances, etc. An "Art In" kind of like a "Teach In."
 - d. Discussion re keeping committee members involved by including all interested people in texts or emails. Currently there are four people in core group, with an additional three people who will show up if they have time.
 - E. Student Initiatives Coordinator, Maddie Heinen
 - a. Committee Update: MH attended student council meeting, decent representation from the three middle school grades; they prepared a draft 50 question survey to determine student priorities; students present suggested one of the following: a casual dance, carnival with dance element, "middle school night under the stars" theme was suggested, middle school movie night, "night of fun" was held at Baldwin and kids enjoyed that, they would like to have a party during the day for children with good grades similar to the renaissance that was held at Baldwin, they liked the bowling but more people would come if we held bowling on a Friday instead, they liked Night at the Nest, children do know what is going on because of Falcon News, Kids would like a skate night or ice skating. Children would like food but not a meal, just snacks.
 - b. Question raised if we should charge for a dance; question raised re whether a permission slip is needed for an event right after school.
 - c. MH spoke to Ms. Green, who was concerned about transportation. Make sure that this is addressed in planning for middle school party.
 - d. Three options will be presented to SGA: 1. Dance, 2. Dance/carnival or 3. Movie night with games. PTSA will pick day of the week, probably a Friday night. MH is attending next meeting on Thursday and will get survey setup.
 - F. VP Events, Kristen Reynolds
 - a. Staff Appreciation: next week, Feb. 11th, teachers will get gift cards, meals, snack cart, raffles, etc. it will be an amazing week. Carrie has been a huge help.
 - b. Science Night - April 25, it will be free, time TBD. A daytime component will be discussed during meeting next week with the Science Center.

- G. Parent Liaison Chairperson, Terri Guitton
 - a. 5th Grade party/8th grade party: we have two co-chairs, Brook Castino and Tracy Foust for 5th grade party. MH will also help. 8th graders have Gradventure and an awards ceremony. 8th graders want a dance or other special event in the evening in addition to gradventure and the awards ceremony. One suggested a renaissance like other schools, previously they had bounce houses in the gym. A permission slip will be needed for in-school events.
 - b. Middle School Spring event? - moving this to the events committee.
- H. VP Outreach, Rebecca DeVane
 - a. Updated Spirit Nights: Spoleto was successful, owner would like to do a teacher event with wine and food; Yougurtland was also successful; PDQ is doing spirit day on February 28th all day at 20%; Poke Hana is March 5th.
 - b. Audubon Serves Committee Update: break bags for families in need. Amber Thomas said there is a group of families who appreciate the food, though it is not a large group of families (about 10). Shampoo, detergent and other needs are also important. Mrs. Merrill is contact with NJHS who is also doing a food drive.
- I. Brooke Castino, Parliamentarian/Falcon 5k Chair
 - a. Falcon 5k Recap: the 5K was very successful, we don't have official numbers yet, but based on BC projections, we got about \$10K in sponsors, \$8K in signups; we have to pay for medals and police officers (probably \$4,800 cost). Main recommendation for next year is to increase fee to \$25 but have discounts for families, scholarships, lower price for fun run. Increase volume of speakers next year. "Race Pacer" should be on Gifts from the Heart next year.
 - b. February 1, 2020 is date for next year with a goal of 750 attendees and create teams and sponsorships for donation purposes.
- J. VP of Fundraising, Becky Junod
 - a. Fundraising Campaign & wall update: BJ is waiting on the report for updated list of donations (total is approximately \$77,000 for both Foundation and PTSA, not including 5K). List of donors of \$500 above will be out next week. Jodi Cadle is helping with fundraising. We pay a percentage of the funds we get, but the spreadsheets are not worth what we pay for them since we cannot tell who donated or for what purpose from the spreadsheet. Discussion re how to recognize donors regardless of donation level.
 - b. John is the artist who does the murals. Brainstorming re what the Founding Falcons mural will look like.
- K. VP Communications, Laura Arja, *absent*
 - a. Newsletter - dates, upcoming events, event recap: staff lounge, black history month, 5K, PTSA officer recruitment, staff appreciation, get information forms for PTSA out. Add spirit night.
 - b. Update distribution list after audit.
- L. Secretary, Mickey Barkett: no report

IV. New Business:

- a. FW asked for suggestions re how to use extra funds at the end of the year. The art teachers touch every student in the school and need additional funds for art projects. The art teachers submitted detailed requests for additional funds. Elementary school art teacher has more children than middle school. Mr. Riley is elementary school art teacher. Would like to have special area support next year for specific areas of the school (art, music, etc.). Some teachers need help with things like Sign Up Genius, special allocations, etc. Next year, include art teacher requests in school supplies. Additional funds request will be covered by Falcon Fund.
- b. Reveal of staff lounge: Staff has very much enjoyed the lounge, many compliments; Pepsi machine needs to be relocated. Staff requested a microwave.
- c. Grass areas are turning into dirt.
- d. Umbrellas are needed for greenspace.

V. Meeting Adjourned: